



## Technology Acceptable Use Policy

The use of technology is an integral part of learning at all CBE schools, as required by the Information and Communication Technology (IST) Program of Studies. The purpose of this acceptable use policy is to ensure that all personal and school owned wireless devices are used responsibly and appropriately by students.

### **Students are encouraged to use technology to:**

- Access, critically assess and communicate information and understanding
- Seek alternative viewpoints
- Collaborate during inquiry
- Construct personal knowledge and meaning
- Demonstrate understanding
- Organize and manipulate data
- Interact with others

Our Acceptable Use policy describes the ways in which we would like to see Wildwood School students using digital devices and social media for learning. In addition it describes inappropriate uses of digital devices on the network within Wildwood School as per CBE regulations. Misuse of electronic devices and/or the school local area wireless network (LAWN) will result in a temporary or permanent loss of privileges. Parents/Guardians will be involved in the decision. Electronic devices are only to be used under the supervision of staff knowledgeable with the school's Digital Citizenship Plan. Students are responsible for ensuring that their personal electronic devices are stored safely; labelled and treated with care. The school does not provide technical support for personal devices and is not responsible for personal devices that are lost, stolen or damaged.

### **Students will use devices and/or our network to:**

- demonstrates their understanding of learning outcomes in creative and thoughtful ways
- learn how to communicate effectively using a digital device
- share their achievements and excitement about learning with their parents and peers
- demonstrates their learning is a variety of ways
- support personalized learning
- think critically and build information literacy skills
- explore deep questions they have in relationship to learning and life
- find rich and reliable sources of information that they will learn how to cite and share with others.
- learn and practice digital etiquette in a compassionate manner
- have fair access to an electronic society
- behave in a manner that will support them constantly growing in their understanding of new digital technologies
- behave in a manner that protects their own and other's privacy, safety and freedom of thought
- behave in a manner that protects their own health and wellness

**The following activities are inappropriate for students or staff in CBE schools:**

- sending or displaying offensive messages or pictures
- Using obscene language
- Harassing, insulting or attacking others
- Intentionally damaging computer equipment or the network
- Violating copyright laws
- Using other people's folders, work or files
- Allowing others to use your account
- Trespassing into other people's folders, work or files
- Intentionally destroying other people's work
- Employing the CBE network for commercial purposes
- Using electronic media for plagiarizing
- Storing and using information or cheating
- Intentionally wasting system technology on non-teacher-approved activities such as:
  - Playing games
  - Participating in non-teacher-directed "chat"
  - Participating in on-line gambling or other gaming activities
  - Downloading software or restrictive files. ie: Exe, Zip mp3
  - Installing software on any school computer
  - Excessive or inappropriate printing

**I have read and reviewed this Acceptable Use Policy with my child.**

**Child's Name:**\_\_\_\_\_

**Classroom Teacher:**\_\_\_\_\_

**Parent/Guardian's Signature:**\_\_\_\_\_

**Date:**\_\_\_\_\_