

Wildwood School Council Minutes

Monday, March 10, 2025

Attendees: Heather Audet, Sarah Brown, Jennifer Dyck, Diane Jeffers, Grant Jorgensen, Chelsey Morton, Meredith Smith, Erica Rae

The online meeting was called to order by Diane Jeffers at 6:30 pm and a quorum was present.

A motion was made to approve the meeting minutes from January 13, 2025. Diane Jeffers. Seconded by Jennifer Dyck. All in favour.

Treasurer's Report

- Current balance sits at \$19,000.80
- Upcoming transactions include:
 1. Due to the CUPE strike teacher conferences have moved online, Wildwood school administration has requested that a meal be purchased at another time – council agreed that this substitution is approved.
- Current approvals for follow up:
 1. Candy guess receipt from Leanne is still needed.
 2. A reminder to send in Kokomo receipts.

Kokomo

Kokomo was postponed to April 17, 2025, due to the CUPE strike. A few volunteers have had to step back, the DJ is still confirmed and Vincent Massey volunteers are still able to help. There might be a process in place for schools to have evening events post Spring break, administration is hopeful the April 17th will work.

Tasty Treats

It was agreed that Tasty Treats will be held in April. A date will be determined later.

Grade 6 Graduation

The Grade 6 graduation will take place on June 24 & 25. A grade 6 grad committee is still required, and volunteers are required. An email was sent out to the grade 6 parents, however, there has not been great response thus far. Typically, there is a program/celebration at the school (grade 6 students and families only), decorations are required for this celebration. A treat is provided after the celebration, and lunch is eaten in the Wildwoods. A second day involves a picnic and an activity – last year it was Fit Ninja. A donation from the council typically occurs (around \$500-\$600), plus fundraising from the grade 6's (popcorn, bake sale).

Council Succession Planning

A discussion ensued about succession planning and the 2025/2026 school year. Only Diane and Jennifer have access to the Gmail account, this will need to be shared. Fundraising is a big part of the role. Administrative tasks include managing the google drive and email.

A question was posed regarding when would be the best time to handover the role, the AGM in May would be a good time.

Recruiting for council is going to be necessary, kindergarten orientation is a night that could be used to inform new families about council and volunteer opportunities. It was suggested that a handout at Kokomo be available to provide information about the role of council.

Wildwood Apparel

Administration has offered to buy the rest of the apparel at cost (\$1,680) from the council. The school would like to purchase the merchandise to be used for onboarding of new teachers or perhaps gifting.

13 t-shirts / 16 hoodies / toques. The sizing is limited so it is hard to do another push for sales.

A motion was made to transfer the rest of the Wildwood apparel to the school. Diane Jeffers, seconded by Jennifer Dyck.

School Business

Administration presented the School Planning session. The 2025 school development plan is the driver for addressing learning gaps, currently finishing off a three-year cycle.

Goals – students will improve phonological awareness and decoding skills. Students' procedural fluency will improve through a focus on number sense. Wildwood school does a number of things to make sure they are making progress; staff feedback, surveys, discussion and classroom observations.

CBE contracted cleaners who come for a limited time every evening. Administration is filling in the gaps and the students have been given expectations.

Enrollment 527 (Sept 30) vs. 568 (March 10). As a result of the increase some additional funding has been received.

A meeting took place with the CBE traffic coordinator; topics of discussion were moving the parking lot entrance, and signage changes from 'no stopping' to 'no parking.' The school does not need permission to move the parking lot entrance to the far east side, and a drop and go might be added.

With no further business the meeting was adjourned at 7:42 pm.

NEXT MEETING: The next council meeting will be held on Monday, April 14, 2025.

Minutes prepared by S.Brown, Secretary: _____ (Signature)

Approved by _____: _____ (Signature)

Friends of Wildwood School Society (FWSS)

Monday, March 10, 2025

Attendees: Heather Audet, Sarah Brown, Jennifer Dyck, Diane Jeffers, Grant Jorgensen, Chelsey Morton, Meredith Smith, Erica Rae

The online meeting was called to order by Diane Jeffers at 7:42 pm and a quorum was present.

A motion was made to approve the meeting minutes from January 13, 2025. Diane Jeffers. Seconded by Meredith Smith. All in favour.

Treasurer's Report

Casino Bank Balance = \$53,284.00 (2-years to spend)

Non-Casino Bank Balance = \$12,716.00

- Transactions since last meeting include;
 3. Insurance payment \$645 (non-casino)
 4. Patroller pizza party \$200 (non-casino)
- Future expenses;
 1. Another \$5,000 in Phys. Ed equipment to be considered in the Spring.
 2. Library funds to be determined after book fair and fundraising.
 3. Laminator came in under budget, thus the remaining balance will be used for laminator paper.
 4. The tech cart has arrived and Andi will be providing an invoice.
 5. Butterfly order for division one learning curriculum.

A motion was made to approve \$405.30 to order the butterflies. Diane Jeffers. Seconded by Meredith Smith. All in favour.

Playground Committee

First donation has been received in the amount of \$100. A sub account might need to be created to start receiving these donations and funds. Jennifer will be looking into the best way to track the funds.

Current action items include;

1. Investigate playground designs, Brett Friesen was obtaining quotes.
2. Joe Case is looking into the Parks Foundation.
3. WestJet application has been completed.

No discussion regarding council funds occurred. Another playground committee meeting will be scheduled.

Insurance Follow Up

Diane reported that the council's insurance covers the Executive and fraud but does not cover outside events. The CBE has special coverage for outside events after hours. Events such as Kokomo and Parent Engagement night would be covered under the CBE's policy.

With no further business the meeting was adjourned at 7:55 pm.

NEXT MEETING: Monday, April 14, 2025.

Minutes prepared by S.Brown, Secretary: _____ (Signature)

Approved by _____: _____ (Signature)